

GOLDEN GATE FIRE PROTECTION DISTRICT  
BOARD MINUTES  
Of  
November 19, 2008

*The tape recordings of these meeting minutes are to be used by the recording clerk for reference purposes only in creating these minutes and are not kept as a permanent record.*

The Board meeting was called to order by Board at 7:05 p.m. The meeting was held at Fire Station #1, 32360 Robinson Hill Road.

**ROLL CALL**

Board Members present: Jerry Hans, Barbara Crawford, Amy DeVos, Steve Green and Mike Czyzewski.

Also in attendance: Cathy Kowitz, Administrative Assistant. Three community members, Robert Thiessen, Doug Miller and Bill Marshall were in attendance. Chief Sorvig arrived late and gave his report in the second half of the meeting.

**PLEDGE OF ALLEGIANCE**

Jerry led everyone in the pledge of allegiance.

**PUBLIC COMMENT PERIOD**

Robert Thiessen asked about the status of the cistern at Centennial Cone Open Space. Doug Miller asked if the Burn Permit on the website is the most current and Steve Green stated that it is. Doug also asked what the District turnaround time for Burn permit approval is. Steve stated he didn't know and it is to be discussed.

**REGULAR AGENDA**

**MINUTES**

The minutes of the Regular Board meeting from October 15, 2008 were reviewed and presented as corrected. The minutes were unanimously approved by the Board.

**ADDITIONS OR DELETIONS TO THE AGENDA**

There were no additions or deletions to the agenda.

**TREASURER'S REPORT**

**Monthly Report:** Amy Devos gave the Treasurer's Report. The November Treasurer's Report was reviewed and approved by the Board. Approval was given to pay the bills presented. Amy is to call and check propane costs from several companies.

## **CHIEF'S REPORT**

**Emergency Calls:** Chief Sorvig gave the chief's report. The Chief stated that the fire department has responded to two EMS calls since the last Board meeting. He stated there was no fire loss for the month.

**Membership update:** Chief Sorvig stated that there are currently 10 active members, with one probationary member, three applicants and one member on suspension until January 1, 2009.

**Vehicle status:** Chief Sorvig stated that all the trucks are up and running except truck 881 is still not starting. The ambulance which is to be donated is still being used so there is a delay in the District getting it.

**Station status:** Station #1 has driveway work in progress and it looks good. The locks still need to be replaced at Station #2.

**Equipment:** Kelly stated that a new reg. requiring the rear ends of emergency vehicles to have chevrons across the back end to make it fully reflective.

**Training:** Chief Sorvig stated that the fire department is doing medical training next week and ladders and chimney is upcoming.

**Miscellaneous:** The radios are in good shape and the pagers are working ok. The VFIS meeting was well received by the fire department. Kelly handed out an updated firefighter roster.

## **STATUS OF GRANTS**

Barbara informed the Board that the current Gaming Grant has \$5350 matching funds left to spend before the end of 2008. Barbara also stated that the 2009 Gaming Grant is for \$11,790. Barbara also informed the Board that the District has been awarded the AFG grant for \$36,500 (95/5 matching funds). She stated that this grant will be for the air compressor system and for Firefighter One training. She also stated that the District has one year to complete the AFG grant. Barbara also let everyone know that the 2008 Fuels Reduction grant (for 50 acres) has been extended. The amount of the grant is \$36,500 matching funds. She also stated that Doug Miller is to help her provide information about the program to the community by attending neighborhood meetings. Doug stated that the state may cut the checks for the Fuels Reduction grant directly to the homeowner instead of the District for distribution to the homeowner. He also stated that all the properties will be inspected at the conclusion of the grant. Barbara stated that she is confident that we will receive the 2009 Fuels Reduction grant.

## **OLD BUSINESS**

### **BUDGET DISCUSSION**

Jerry provided copies of the proposed 2009 budget to the Board for discussion. Jerry and the Board went through the budget and Jerry told everyone how he came up with the dollar amount for each category. Having money in the budget for recruiting was brought up. This is to be a topic for discussion next month. The issue of having a needs list for the District was brought up.

The issue of grants being a part of the budget was brought up by Jerry. Mike and Steve stated that grants applied for should not be included as part of the 2009 budget. Mike stated that grants should be a part of the ledger and not the budget. Barbara stated that because of Tabor laws we have to budget the money we hope to get or we cannot spend it. Jerry is to ask Clay about the grant money and how to account for it in the budget. Steve stated that we need to find out how to handle unexpected money in the budget. Mike stated that the budget for community review does not need to be as detailed as the budget submitted. Jerry stated that the budget process has

been refined by adding categories. The Board decided that a summary budget is to be published for the community.

Jerry stated that a resolution to set the Mill Levy needs to be approved before December 10, 2008 and filed with the county. He also stated that a budget needs to be approved before it can be filed with the county. Jerry stated that the budget filed with the state does not need to be submitted until January 31<sup>st</sup> 2009. The Board unanimously approved the resolution to set the Mill Levy and the resolution to adopt the 2009 proposed budget as presented.

### **NEWSLETTER: ARTICLES AND DISTRIBUTION**

Barbara stated that some articles are ready for the newsletter, but more are needed. An article is to be written about the Pig Roast and the Chief is to write an article. The Board is to ask Gerrit to write a story about Kenny Ramstetter.

### **PIG ROAST**

Kelly informed everyone that he has the Pig Roast funds to be deposited (\$4,762.10). He stated they spent \$1,200.00 on the Pig Roast. Kelly stated that everything turned out well and everyone enjoyed the music. Barbara suggested coming up with a date for next years Pig Roast soon. Amy is to take the Pig Roast funds, verify the amount and deposit it.

### **EMERGENCY GATE ACCESS**

Steve stated that an article has been written for the newsletter about gate access but it is not complete because no system is in place. He stated that most people wouldn't want their gate damaged in the case of an emergency. He also stated that he is to make a point in the article that if people have a very secure gate that no one can get through and no alternative method is made to get through the gate then in an emergency passage may not be possible. Steve brought an example of a lock box that could be used for access code or key storage near locked gates which is not very expensive. Kelly stated that fire department should sell the locks to homeowners and set the code before selling and the homeowner has to install it. Steve stated that the fire department would be the only ones with the combination. Steve is to mention this lock in the newsletter and that it is recommended by the fire department. He is to also mention that the lock should be on a post by the gate or the gate itself and be easily accessible.

### **REPORT ON STATION #1 PROJECT**

Barbara stated that the driveway work is looking really good. She also stated that the job has taken more money than budgeted because more work was done. Gerrit told Barbara it would take another \$3000 to finish the driveway. Barbara also stated that a guardrail needs to be put around the septic and cistern and a bar needs to be put across the lids to the septic so the lids cannot be opened. The Board unanimously approved Gerrit completing the job for a NTE price of \$5000. Mike stated that downspouts to the gutters need to be installed at Station #1. Mike stated he would purchase the supplies.

### **LOCKS FOR STATION #2**

Kelly stated that the locks at Station #2 should be replaced with the same locks at Station #1. Barbara stated that she found prices of \$407 and \$550 per lock for this particular lock. A motion was made to purchase two locks at Station #2 that match the lock at Station #1 and not to exceed

\$1100. The installation will be done by either a community member or a volunteer. The Board unanimously approved the purchase of two locks.

### **UPDATE ON CISTERN PROJECT**

Mike informed the Board that he is still working on finding a place for the cistern at Station #1. He also stated that the cistern installation at Centennial Cone is complete, but it still needs to be filled with water. Mike stated that he has written a letter to Open Space stating that the District will not accept full responsibility for the tank until some water is put in the tank to check the valves and check for leaks. Mike stated that a valve wrench needs to be made to access the valve. He also stated that he asked Open Space about filling the tank, but the cost would be high. Mike stated the best source might be to get the valve from the City of Golden and use their water. Barbara is to call Black Hawk about the cost of using their water to fill the cistern.

### **AWARDS BANQUET**

Barbara reminded everyone that the Awards Banquet is December 12<sup>th</sup>. Thirty-seven people will attend the play and 39 will attend the banquet. Kelly stated that anyone that is not a full member should not be included at the banquet. Barbara stated that she wants to recognize retiree Bill Frueh with a knife and a plaque since he has not been recognized before. The Board unanimously approved the purchase of the plaque and the knife for Bill. The Board also approved the purchase of three additional knives for the three current firefighters who are eligible to retire. These knives will be held until these firefighters retire. The Board is to recognize Bill Frueh's wife with a bouquet of flowers. Mike is to purchase the wine and beer for the banquet.

Kelly was reminded that he has to give out awards for firefighter of the year and rookie of the year. The Board approved dinner certificates for these awards at the Briarwood Restaurant. Kelly stated that in the past they have given out five and ten year pins. Barbara mentioned that she is working on gift certificates to each firefighter. Kelly is to recognize each firefighter at the banquet.

### **NEW BUSINESS**

#### **SOLICITING FEEDBACK FOR THE COMMUNITY VIA QUESTIONNAIRE**

The discussion of this item was postponed.

#### **BID FOR TRUCK MAINTENANCE**

Barbara provided each Board member a copy of the bid received for truck maintenance. The bid was \$3,250.00/year to service each truck once per year. Jerry stated that the cost is high, but no one on the department has the time to take the trucks. Jerry suggested that we shop around for other bids. Mike stated that the service provided in the bid is not enough. Steve stated that the A, B and C service needs to be clarified. Barbara is to ask Front Range Fire questions from the Board regarding the bid so that info is clarified. Jerry suggested checking with other fire districts to see how they handle truck maintenance. The biggest concern of the plan is that engine oil changes and lubrications aren't done often enough. Steve is to find out names of other companies to call for competitive bids.

**ELIMINATION OF BOARD MEETING SUMMARIES**

This item was tabled due to time constraints.

**AUXILIARY – CHANGE IN LEADERSHIP AND DIRECTION**

Barbara stated that Jayne Ruesch has decided that she no longer wants to be the head of the group. She stated that Natalie Moser has taken it over. She would like to meet with the Board and Kelly to talk about ideas of what the auxiliary can do so that the auxiliary can be rebuilt. Barbara asked Natalie if the auxiliary would be willing to do cleaning at the stations and Natalie said they would.

Bill Marshall stated that he would be glad to help put together a wants and needs list for the District.

**UPCOMING DATES**

A list of upcoming dates:

- December 12<sup>th</sup> – Award Banquet and Christmas Party
- December 17<sup>th</sup> – Regular Board meeting – St. #2
- January 21<sup>st</sup> – Regular Board meeting – St. #1

**ADJOURNMENT:**

The meeting was adjourned at 11:11 pm.

Respectfully submitted:

---

Amy Devos, Secretary

---

Board Member