

GOLDEN GATE FIRE PROTECTION DISTRICT
BOARD MINUTES
Of
December 17, 2008

The tape recordings of these meeting minutes are to be used by the recording clerk for reference purposes only in creating these minutes and are not kept as a permanent record.

The Board meeting was called to order by Board at 7:14 p.m. The meeting was held at Fire Station #2, 7181 Crawford Gulch Road.

ROLL CALL

Board Members present: Jerry Hans, Barbara Crawford, Amy DeVos, Steve Green and Mike Czyzewski.

Also in attendance: Kelly Sorvig, Fire Chief and Cathy Kowitz, Administrative Assistant. Two community members, Robert Thiessen and Bill Marshall, were in attendance. Aaron Skeen, a firefighter, was in attendance.

PLEDGE OF ALLEGIANCE

Jerry led everyone in the pledge of allegiance.

PUBLIC COMMENT PERIOD

Bill Marshall presented a handout to the Board about the Needs Survey for the District he has created. He asked the Board to review the information in the handout. Robert Thiessen asked what the water level in the two cisterns is. Barbara stated that the firefighters are in the process of filling the cistern at Station #2. Mike stated that the tank at Centennial Cone has not been filled because they need to make sure the valve to the tank is closed. They are waiting on a valve key for this cistern. Robert also stated that he has noticed the decals on the back of trucks and that it shouldn't be a major cost.

REGULAR AGENDA

MINUTES

The minutes of the Regular Board meeting from November 19, 2008 were reviewed and presented as corrected. The minutes were unanimously approved by the Board.

ADDITIONS OR DELETIONS TO THE AGENDA

Jerry brought up the topic of what the requirements are to become a firefighter. Kelly stated that to become a firefighter no previous training is needed. He also stated that once a person has become a firefighter, training equal to firefighter one or equivalent needs to be completed within three years. Other training requirements include wildland training within the first year, first responder or EMT within two years. Kelly also stated that basic first aid is required within the first six months. Steve is to write up the information and show it to Kelly before it goes into the newsletter.

Amy brought up the issue of the District using two propane companies and the info she has found. She stated that Fred's Propane does not service the Robinson Hill (Station 1) area and that is why two different companies are used.

Cathy asked if generating a summary of the minutes for public review is to continue. The Board discussed whether it is necessary to continue doing a summary of the minutes and posting them on the website. Mike made a motion to suspend producing the summary of the minutes. The Board unanimously approved suspending the creation of a summary in order to avoid confusion within the official record and to save administrative work. The Board also approved posting the full minutes after they have been approved by the Board.

Cathy asked if a fire department applicant (Jason MacGregor) can use a physical from six months ago. The Board saw no problem with using the physical.

TREASURER'S REPORT

Monthly Report: Amy Devos gave the Treasurer's Report. The December Treasurer's Report was reviewed and approved by the Board. Amy asked about putting money into another CD. Amy has looked into rates at different banks and she is to put the money from the Mutual of Omaha Bank plus the money which was previously in a CD (\$34,000). The Board discussed the time frame for the CD. The Board agreed to a 6 month term for the CD. Barbara stated that the check to Kathy Horton needs to be voided and redone because the amount on the check is incorrect. Approval was given to pay the bills presented. Steve presented his \$50.00 for his burn permit.

Barbara stated that the bank is to make ID cards for the Board to access the District account. Barbara asked about getting a debit card for ordering supplies for the District. Amy is to talk to the bank about a debit card for the District and report back to the Board.

CHIEF'S REPORT

The Chief responded to a call that came in during the meeting so there was no Chief's report.

STATUS OF GRANTS

Barbara informed the Board that she is finalizing the current Gaming Grant before the end of the year so that we can be reimbursed. She stated that Doug Miller is helping with the Fire Mitigation Grant. She also stated that Doug Miller is dropping out of the project because of the requirements for additional cutting of trees on his property. Barbara is to meet with Andy Perri regarding this grant and the additional requirements. She stated the grant will be a hard sell if more stringent requirements are necessary to comply. She also stated that what the grant states versus what Andy Perri says, according to Doug, is different. Barbara wants to show Andy other projects to see if they fit the requirements. Barbara stated that there are no other grants in progress.

OLD BUSINESS

BUDGET PROGRESS

Jerry has the final numbers for the 2009 budget. He informed everyone that the budget has to be sent in by January 31st. Jerry stated that he needs the accounting from the fire department for the budget and he will get with Kelly for the information. He also stated he is working on the 2009 budget summary to go in the newsletter.

DECISION ON PROPOSED VEHICLE CONTRACT

Barbara has contacted Front Range Fire Apparatus and Max Fire and has gotten bids from them. Barbara stated that she will get more bids so that a decision can be made. Steve stated that Evergreen Fire District does the maintenance work for Genesee and may be a contact for a bid. This topic was tabled until more bids/information is obtained.

PIG ROAST FINAL ACCOUNTING

Amy informed the Board that there are Pig Roast expenses that have not been finalized. She stated that Kelly told her there was about \$1200 in expenses. Amy is to get with Kelly to finalize the numbers. Barbara informed everyone that the tentative date for 2009 Pig Roast is Saturday, September 26, 2009.

Barbara asked about the Awards Banquet and ideas for 2009. The Board members liked the idea of having music/band. She stated that this is something that needs to be discussed with the firefighters. Barbara asked what everyone thought about the play and the food at Heritage Square. She also asked if there are other ideas for next years Awards Banquet. Barbara stated that if Heritage Square is the choice for the Banquet, reservations need to be made soon. Barbara is to check with Kelly and the firefighters for their input about the 2009 Awards Banquet.

SEPTIC SERVICE PLAN

Barbara asked how often a septic system needs to be cleaned out. She stated that her concern is that the system at Station 1 had never been cleaned until this year and was in bad shape. She also stated that we cannot afford to have the system damaged and pay for the repairs. Mike stated that pumping it every ten years should be adequate. A file is to be made to keep all the septic system information.

NEW BUSINESS

PROPER PROCEDURE FOR COMMUNICATION BETWEEN BOARD AND COMMUNITY

The discussion of this item was tabled until the Chief can be present for discussion.

PROPER PROCEDURE FOR IMPLEMENTING DISTRICT PERMITS

The discussion of this topic was tabled until the Chief can be present for discussion.

SCHEDULING NEXT LONG-RANGE PLANNING SESSION

Barbara asked for a possible date to schedule a planning session with Clay Brown. A date at the end of Feb or first week in March would work for everyone. Barbara is to check with Clay to schedule a date.

REQUIREMENTS TO BECOME A MEMBER OF CESA

Barbara stated that she needs to get with Kelly because we need to select a Safety Officer to be a part of the CESA program. Barbara stated that she isn't sure if the Safety Officer could be a firefighter, a Board member or someone else. According to Barbara, by being a member of CESA, our workers comp insurance rates would go down. Barbara stated that we received an award for having no workers comp claims which is posted at Station #1.

PROPOSAL TO CHANGE ACCOUNTANTS

Amy has suggested finding a new accountant. She stated that we filed an extension and as of today the audit is still not done. Jerry stated that the audit seems to be delayed every year. Jerry suggested contacting the SDA for names of accountants to contact. Barbara suggested contacting our attorney Dino Ross. Amy is to look into finding a new accountant.

VOLUNTEER INCENTIVES

Barbara is to send a handout with incentive ideas to the Board for their review. She stated that this should be discussed at the January meeting when Kelly is there to be a part of the discussion. Barbara stated that Districts are moving away from pensions because it wasn't a good enough incentive to attract volunteers. Barbara stated that those who have met the ten years to be eligible for pension would be grandfathered in. Barbara is to get more information for the January meeting.

MT. THORADIN TRANSMITTER TOWER

Steve asked if putting the repeater on Mt. Thoradin is worth pursuing. Mike stated that he thinks that it is because it would help the District. Steve stated he is going to pursue getting the repeater done. Barbara asked about the dues being paid to the Communications Authority. She questioned what the money was for. Mike stated that the money was for a study in Jefferson County and its use of low band radios. Mike stated that it has become our responsibility for the low band since all the other Districts have left because low band doesn't work for them. Steve is to get more information about low band and the transmitter tower. Steve stated it may be possible to have this work done and an operating low band repeater by the summer of 2009.

UPCOMING DATES

A list of upcoming dates:

- January 21st – Regular Board meeting – St. #1
- February 18th - Pension Board meeting and Regular Board meeting – St. #2

ADJOURNMENT:

The meeting was adjourned at 9:28 pm.

Respectfully submitted:

Amy Devos, Secretary

Board Member